

HIGH SCHOOL

High School Qualifications



INTEC
COLLEGE
Leader in Distance Learning

Build your future the INTEC way



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Studying at Home with INTEC

Distance learning (studying at home) is a very effective way of obtaining your High School qualification.

Below is a guide to studying the INTEC way:

- Select your course of study. Make sure that you meet the entrance requirements for this course. Feel free to contact a Student Consultant, who will answer any queries you might have. Complete the enrolment form and return it to us as soon as possible!
- After we have received your enrolment form, other necessary documentation, the College has confirmed that you meet the entrance requirements and the required payment has been made, your study material and textbooks will be sent to you.
- Read your textbooks carefully. They will help you develop the skills that you need to be a successful student.
- Your assessment tasks will be marked by your tutor. The graded assessment tasks with comments will be posted back to you. During this time, you will be working on your next assessment task, continuing the study cycle.
- Submit your assessment tasks for marking by the dates prescribed by the College.
- Feel free to contact INTEC's Call Centre (0860 31 31 31) should you require any assistance, or have any questions for a tutor. Tutors are there to give you valuable feedback in order to help you improve your results.
- Be sure to register for your examinations before the registration closing date.

Welcome Pack

INTEC College offers you a welcome pack to get you started, including a year planner and important information about your course.



Making the right choices

National Senior Certificate

The National Senior Certificate (NSC) is a 3 year programme that consists of Grade 10, 11 and 12. This means that each Grade has to be completed and passed separately. A National Senior Certificate will be awarded to you after successful completion of the National Senior Certificate Grade 12 examinations. The final examinations in Grade 12 will be administered by the Department of Basic Education. The National Senior Certificate is awarded by UMALUSI. **(The National Senior Certificate is the minimum requirement for entrance to higher education).**

Qualification (IGCSE and AS Levels)

Students and educators have expressed the need for a wider curriculum, specifically tailored to international needs. INTEC College offers you the opportunity of Cambridge internationally recognised learning programmes that are equivalent to Grade 10, 11 (IGCSE) and Grade 12 (AS Levels).

The curricula are set, and examinations administered, by the Cambridge International Examinations, who are world leaders in educational assessment.



National Senior Certificate Grade 10 CAPS

Start your High School experience with INTEC college by enrolling for Grade 10. This course has been designed to give you the grounding you need to embark on Grade 11.

Entrance Requirements

You must have a certified, official Grade 9 school report that indicates promotion to Grade 10, or a General Education and Training Certificate (GETC) for Adult Basic Education and Training (ABET), or a NQF Level 1 Certificate, or a recognised equivalent qualification obtained at NQF Level 1.

Course Duration

The academic year ends **31 December 2012**. Learners are required to complete ALL their assessments within a calendar year. This means, that you will start your studies in January / February and write your final examinations in October / November.

Should you enroll **AFTER 15 February**, you may not sit for the examinations, write controlled tests or submit assessment tasks in that same year. You may however continue working through the study material, but ALL assessments may only be done the following year - the year in which you will write your final examinations.

Subject Selection Process

Your subject selection for Grade 10, 11 and 12 has to be the same. You are not allowed to have different subject selections for different grades. It is therefore important for you to give careful consideration to your subject choice in Grade 10. Make sure that you choose the subjects that you will need for the career that you want to pursue beyond Grade 12.

Subject Selection

Subjects are available in English only.

- 2 Languages from Group A must be chosen, one of which must be a Home language.
- Mathematics OR Mathematical Literacy AND Life Orientation are compulsory.
- Mathematical Literacy may not be chosen with Physical Sciences or Agricultural Sciences.
- Mathematics must be chosen with Physical Sciences.
- We strongly recommend that you choose Mathematics with Accounting.

Turn to page 21 & 22 for possible career paths and to choose your subjects accordingly. If you need assistance, do not hesitate to contact a Student Consultant.

Continuous Assessment (CASS)

- Continuous Assessment is assessment that takes place throughout the year. It consists of various types of assessment tasks such as research projects, controlled tests, investigation tasks, written reports etc.
- All assessments for Grade 10, will be internally conducted by INTEC College.
- You will be provided with a study schedule (which can be found in your study guide) AND an assessment timetable, which will be in the enrolment pack that you will receive after enrolment. The assessment timetable will also be available on the College website.
- If you enrol in the year preceding the start of your academic year, you must contact the College for a timetable that is applicable to the year in which you will be doing your assessments.
- All continuous assessment tasks have to be completed and submitted for marking within the timeframes prescribed by the College.
- The CASS mark contributes 25% towards your total mark and the final examination contributes 75% towards your total mark for each subject.

Controlled Tests

You must write controlled tests for all the subjects that you are studying. This will be in addition to the examinations that will also be written for each subject that you are studying.

- Controlled tests are tests that take place under supervised, examination conditions. It is a shorter version of an examination.
- The dates and times for controlled tests will be in your enrolment pack that you will receive after enrolment. It will also be posted on the College website. These dates and times are subject to change. You must consult the college website (www.intec.co.za) for the most up-to-date information.
- The college will only provide controlled test venues in major centres in each province.
- Special arrangements cannot be made for learners who live on the outskirts of major centres.
- All controlled tests and examinations for the subjects that you are studying must be written in the same year.
- Controlled tests will NOT be in your study guide.
- You will be provided with a study schedule, which can be found in your study guide.

Life Orientation

- One of the tasks that you have to complete for Life Orientation, is a Physical Education Task (PET).
- This task comprises four sections. One section will be completed for each of the 4 terms.
- You have to attend face-to-face contact sessions throughout the year, with a Life Orientation educator, for the evaluation of your Physical Education Task (PET). Your study guide for Life Orientation will stipulate the number of compulsory contact sessions for each section of this task.
- The dates on which assessment for the PET task will take place, will be in the Orientation Guide that will be included with your enrolment pack. The College will inform you if there are any changes to these dates. You must also check the College website regularly for the latest information available.
- Additional information for the completion of this task is available from the College.

Oral Component for Languages

- You will be required to do assessments for the Oral component of the languages that you are studying. These will be face-to-face contact sessions with qualified language educators.
- The assessment for the Oral component for languages is a formal examination that is compulsory. It will form part of your CASS mark and part of your final examination mark.
- The dates on which the oral examination will take place, will be in the enrolment pack that you will receive after enrolment. These dates are subject to change. You must consult the college website (www.intec.co.za) for the latest information available.
- Venues at which oral examinations will take place, will be provided by INTEC College.
- Venues will be in major centres only. Special arrangements cannot be made for learners who live on the outskirts of major centres.

Learner Evidence of Performance File / Portfolio

- You must, as part of your studies, compile (put together) a portfolio for each subject.
- A portfolio for a particular subject will contain **all the required** continuous assessment tasks/assignments that you have completed (and that have been marked by the College) for each subject.
- **You must keep your portfolio for each subject, neatly filed in a safe place for the duration of your studies (and at least 6 months afterwards), because the College may, at any time, request that you submit it for moderation.**
- Your portfolio will be internally moderated by the College AND externally moderated by the Department of Basic Education.

Examinations

- The final examinations for grade 10 contributes 75% towards your final mark for each subject. Your progress to Grade 11 is determined by the final examination mark for each subject, as well as the marks obtained for continuous assessment.
- Your final examination for Grade 10 will be an internal examination administered by INTEC College.
- The registration closing date for the final examinations will be in February. You may visit the College website (www.intec.edu.za), or contact a Student Consultant to confirm the closing date. Please note that you will also register for controlled tests and oral examinations at the same time that you register for the final examinations.
- The college will only provide examination venues in major centres in each province. Special arrangements cannot be made for learners who live on the outskirts of major centres.
- **Examination fees are excluded from your enrolment fees.** Examination fees are R450 per subject and are subject to change. Examination fees are payable upon registration for the Final Examinations, which closes in February.
- **You will be examined and assessed on prescribed literature for all languages that you select. Prescribed textbooks and additional study aids for prescribed literature are not included in the course. You will need to source and purchase prescribed literature textbooks and additional study aids from external suppliers or publishers.**
- Upon successful completion of Grade 10, you will be issued with a progress report.
- Final examinations for Grade 10 will be conducted in October / November only.

Minimum pass requirements

- You need to complete all the required assessments for 7 subjects, 4 of which are compulsory subjects, and are called fundamentals. The other three subjects are called electives.
- The Fundamentals are: A Home Language, A First Additional Language, Life Orientation, Mathematics OR Mathematical Literacy.
- You need to obtain 40% for 3 subjects, one of which must be a Home Language. The other 2 can be any other 2 subjects.
- You will be required to obtain 30% for 3 other subjects.

In summary: You need to pass 3 subjects with 40 % (of which one must be a Home Language) and 3 with 30%. Even though you need not meet the minimum pass requirement (30%) for the 7th subject , you **MUST** have completed all the continuous assessment requirements , including examinations for the 7th subject, in order to be considered for promotion to the next grade.

National Senior Certificate Grade 11

The Grade 11 Course is an important stepping stone to obtaining the National Senior Certificate. It is designed to start your preparation for your final Grade 12 year.

Entrance Requirements

A certified, official Grade 10 National Senior Certificate report which indicates promotion to Grade 11.

Course Duration

The academic year ends 31 December 2012.

Learners are required to complete ALL their assessments within a calendar year. This means, that you will start your studies in January / February, and write your final examinations in October / November. Should you enrol **AFTER 15 February** you may not sit for the examinations, write controlled tests or submit assessments tasks in that same year. You may however continue working through the study material, but ALL assessments may only be done the following year – the year in which you will write your final examinations.

Subject Selection Process

Make sure that you select the same subjects that you selected in Grade 10, and that you will need in Grade 12 for the career path that you want to pursue. (You are not allowed to have different subject selections for different grades)

Subjects have to be completed within an academic year.

Subject Selection

Subjects are available in English only.

- 2 Languages from Group A must be chosen, one of which must be a Home Language.
- Mathematics OR Mathematical Literacy AND Life Orientation are compulsory.
- Mathematical Literacy may not be chosen with Physical Sciences or Agricultural Sciences.
- Mathematics must be chosen with Physical Sciences.
- We strongly recommend that you choose Mathematics with Accounting.

Turn to page 21 & 22 to confirm your subject selection for Grade 11. NB: Subjects are NOT offered in Afrikaans in Grade 11. Subjects are available in English only. If you need assistance, do not hesitate to contact a Student Consultant.

Continuous Assessment Task (CASS)

- Continuous Assessment is assessment that takes place throughout the year. It consists of various types of assessment tasks such as research projects, controlled tests, investigation tasks, written reports. etc.
- All assessments for Grade 11, will be internally conducted by INTEC College. Your progress to Grade 12 will be determined by a CASS mark and a final examination mark.
- You will be provided with a study schedule (which can be found in your study guide) AND an assessment timetable, which will be in the enrolment pack that you will receive after enrolment. The assessment timetable will also be available on the College website.
- If you enrol in the year preceding the start of your academic year, you must contact the College for a timetable that is applicable to the year in which you will be doing your assessments.
- All continuous assessment tasks have to be completed and submitted for marking within the timeframes prescribed by the College.
- The CASS mark contributes 25% towards your total mark and the final examination contributes 75% towards your total mark.

Controlled Tests

You must write controlled tests for all the subjects that you are studying. This will be in addition to the examinations that will also be written for each subject that you are studying.

- Controlled tests are tests that take place under supervised, examination conditions. It is a shorter version of an examination.
- The dates and times for controlled test will be in the enrolment pack that you will receive after enrolment. It will also be posted on the College website. These dates and times are subject to change. You must consult the college website (www.intec.co.za) for the most up-to-date information.
- The college will only provide controlled test venues in major centres in each province.
- Special arrangements cannot be made for learners who live on the outskirts of major centres.
- All controlled tests and final examinations for the subjects that you are studying must be written in the same year.
- Controlled tests will NOT be in your study guide.
- You will be provided with a study schedule, which can be found in your study guide.

Life Orientation

- One of the tasks that you have to complete for Life Orientation, is a Physical Education Task (PET).
- This task comprises four sections. One section will be completed for each of the 4 terms.
- You have to attend face-to-face contact sessions throughout the year, with a Life Orientation educator, for the evaluation of your Physical Education Task (PET). Your study guide for Life Orientation will stipulate the number of compulsory contact sessions for each section of this task.
- The dates on which assessment for the PET task will take place, will be in the Orientation Guide that will be included with your enrolment pack. The College will inform you if there are any changes to these dates. You must also check the College website regularly for the latest information available.
- Additional information for the completion of this task is available from the College.

Oral Component for Languages

- You will be required to do assessments for the Oral component of the languages that you are studying. These will be face-to-face contact sessions with qualified language educators.
- The assessment for the Oral component for languages is a formal examination that is compulsory. It will form part of your CASS mark and part of your final examination mark.
- The dates on which the oral examination will take place, will be in the enrolment pack that you will receive after enrolment. These dates are subject to change. You must consult the college website (www.intec.co.za) for the latest information available.
- If you enrol in the year preceding the start of your academic year, you must contact the College for a timetable that is applicable to the year in which you will be doing your assessments.
- Venues at which oral examinations will take place, will be provided by INTEC College.
- Venues will be in major centres only. Special arrangements cannot be made for learners who live on the outskirts of major centres.

Learner Evidence of Performance File / Portfolio

- You must, as part of your studies, compile (put together) a portfolio for each subject.
- A portfolio for a particular subject will contain **all the required** continuous assessment tasks/assignments that you have completed (and that have been marked) for each subject.
- **You must keep your portfolio for each subject, neatly filed in a safe place for the duration of your studies (and at least 6 months afterwards), because the College may, at any time, request that you submit it for moderation.**
- Your portfolio will be internally moderated by the College AND externally moderated by the Department of Basic Education.

Examinations

- The final examination for grade 11 contributes 75% towards your final mark. Your progress to Grade 12 is determined by the final examination mark for each subject, as well as the marks obtained for continuous assessment.
- Your final examination for Grade 11 will be an internal examination administered by INTEC College.
- The registration closing date for the final examination will be in February. You may visit the College's website (www.intec.edu.za) or contact a Student Consultant to confirm the closing date. Please note that you will also register for controlled test and oral examinations at the same time that you register for the final examinations.
- Examination venues will only be provided in major centres in each province.
- Special arrangements cannot be made for learners who live on the outskirts of major centres.
- **Examination fees are excluded from your enrolment fees. These examination fees are R450 per subject and are subject to change. Examination fees are payable upon registration for the Final Examination, which closes in February.**
- You will be examined and assessed on prescribed literature for all the languages that you select. Prescribed textbooks and additional study aids for Prescribed literature are not included in the course. You will need to source and purchase prescribed literature textbooks and additional study aids from external suppliers or publishers.
- Upon successful completion of Grade 11, you will be issued with a progress report.
- Final examinations for Grade 11 will be conducted in October / November.

Minimum pass requirements

- You need to complete all the assessment requirements for 7 subjects, 4 of which are compulsory subjects, and are called fundamentals. The other three subjects are called electives.
- The Fundamentals are: A Home Language, A First Additional Language, Life Orientation, Mathematics OR Mathematical Literacy.
- You need to obtain 40% for 3 subjects, one of which must be a Home Language. The other 2 can be any other 2 subjects.
- You will be required to obtain 30% for 3 other subjects.

In summary: You need to pass 3 subjects with 40 % (of which one must be a Home Language) and 3 with 30%.

These are also the minimum pass requirements to obtain the National Senior Certificate at the end of your Grade 12 year. Even though you need not meet the minimum pass requirement (30%) for the 7th subject, you **MUST** have completed all the continuous assessment requirements, including examinations for the 7th subject, in order to be considered for promotion to the next grade.

National Senior Certificate

Grade 12

Congratulations! You are about to enter the last and final stage of an amazing journey.

Success in your Grade 12 year will open up a myriad of new & exciting opportunities for you.

Entrance Requirements

A certified, official Grade 11 National Senior Certificate report, which indicates promotion to Grade 12.

Course Duration

The academic year ends 31 December 2012.

Learners are required to complete ALL their assessments within a calendar year. This means, that you will start your studies in January / February and write your final examinations in October / November. Should you enrol **AFTER 15 February** you may not sit for the final examinations, write controlled tests or submit assessments tasks in the same year. You may however continue working through the study material, but ALL assessments may only be done the following year – the year in which you will write your final examinations.

Subject Selection Process

Make sure that you select the same subjects that you selected in Grade 10 and 11. You are not allowed to have different subject selections for different Grades.

Subject Selection

Subjects are available in English only.

- 2 Languages from Group A must be chosen, one of which must be a Home Language.
- Mathematics OR Mathematics Literacy AND Life Orientation are compulsory.
- Mathematical Literacy may not be chosen with Physical Sciences and Agricultural Sciences.
- Mathematics must be chosen with Physical Sciences.
- We strongly recommend that you choose Mathematics with Accounting.

Turn to page 21 & 22 to confirm your subject selection for Grade 12. NB: Subjects are NOT offered in Afrikaans in Grade 12. Subjects are available in English ONLY.

If you need assistance, do not hesitate to contact a Student Consultant.

Continuous Assessment Task (CASS)

- Continuous Assessment is assessment that takes place throughout the year. It consists of various types of assessment tasks such as research projects, controlled tests, investigation tasks, written reports. etc.
- All continuous assessments for Grade 12 which includes the mock examinations, will be conducted by the College. Your CASS marks and your final examination marks will determine whether you will qualify as a candidate for the National Senior Certificate.
- You will be provided with a study schedule (which can be found in your study guide) AND an assessment timetable, which will be in the enrolment pack that you will receive after enrolment. The assessment timetable will also be available on the College website.
- If you enrol in the year preceding the start of your academic year, you must contact the College for a timetable that is applicable to the year in which you will be doing your assessments.
- All continuous assessment tasks have to be completed and submitted for marking within the timeframes prescribed by the College.
- The CASS mark contributes 25% towards your total mark and the final examination contributes 75% towards your total mark.

Controlled Tests

You must write controlled tests for all the subjects that you are studying. This will be in addition to the examinations that will also be written for each subject that you are studying.

- Controlled tests are tests that take place under supervised, examination conditions. It is a shorter version of an examination.
- The dates and times for controlled tests will be in the enrolment pack that you will receive after enrolment. It will also be posted on the College website. These dates and times are subject to change. You must consult the college website (www.intec.co.za) for the most up-to-date information.
- You must write your controlled tests and do other assessment tasks in the same year that you register to write the internal mock examination and final external examinations.
- The college will only provide controlled test venues in major centres in each province.
- Special arrangements cannot be made for learners who live on the outskirts of major centres.
- If you do not write your controlled tests, (and do the other continuous assessment tasks for all the subjects that you are studying) your CASS mark will be incomplete, and you will not be resultated by the College for your internal mock examination, nor will you be resultated for the external examination that will be conducted by the Department of Basic Education.
- You will be provided with a study schedule, which can be found in your study guide.

Life Orientation

- One of the tasks that you have to complete for Life Orientation, is a Physical Education Task (PET).
- This task comprises three sections. One section will be completed for each of the 3 terms.
- You have to attend face-to-face contact sessions throughout the year, with a Life Orientation educator, for the evaluation of your Physical Education Task (PET). Your study guide for Life Orientation will stipulate the number of compulsory contact sessions for each section of this task.
- The dates on which assessment for the PET task will take place, will be in the Orientation Guide that will be included with your enrolment pack. The College will inform you if there are any changes to these dates. You must also check the College website regularly for the latest information available.
- Additional information for the completion of this task is available from the College.

Oral Component for Languages

- You will be required to do assessments for the Oral component of the languages that you are studying. These will be face-to-face contact sessions with qualified language educators.
- The assessment for the Oral component for languages is a formal examination that is compulsory. It will form part of your CASS mark and part of your final examination mark.
- The College will appoint a qualified Grade 12 Language educator who will conduct the assessment for the oral component of the languages that you have chosen to study.
- The dates on which the oral examination will take place, will be in the enrolment pack that you will receive after enrolment. These dates are subject to change. You must consult the college website (www.intec.co.za) for the latest information available.
- If you enrol in the year preceding the start of your academic year, you must contact the College for a timetable that is applicable to the year in which you will be doing your assessments.
- Venues at which oral examinations will take place, will be provided by INTEC College.
- Venues will be in major centres only. Special arrangements cannot be made for learners who live on the outskirts of major centres.

Learner Evidence of Performance File / Portfolio

- You must, as part of your studies, compile (put together) a portfolio for each subject.
- A portfolio for a particular subject will contain **all the required** continuous assessment tasks/assignments that you have completed (and that have been marked) for each subject.
- **You must keep your portfolio for each subject, neatly filed in a safe place for the duration of your studies (and at least 6 months after the final external examinations have been written), because the College may, at any time, request that you submit it for moderation.**
- Your portfolio will be internally moderated by the College AND externally moderated by the Department of Basic Education.

Examinations

- **Grade 12 learners** will write **2 full scale examinations**: a final **external examination** administered by the Department of Basic Education, and an **internal mock examination** administered by the College.
- **All examination fees are excluded from the enrolment fees.**

External Examinations

- External Grade 12 examinations are conducted by the Department of Basic Education. You must be registered for these examinations by **15 March** of the year in which you want to write the October / November final external examinations. Contact a Student Consultant for information on how to register for the final external examinations.
- **The examination fees for the final external examination will be determined by the examination venue at which you will write.**
- **You will be examined on prescribed literature for all languages that you select. Prescribed textbooks and additional study aids for prescribed literature are NOT included in the course. You will have to source and purchase prescribed literature textbooks and additional study aids from external suppliers and publishers.**
- UMALUSI will issue you with a National Senior Certificate after it has been determined that you meet the minimum pass requirements for the National Senior Certificate.

Internal Examination

- You must write the internal mock examination in the same year that you register to write the final external examinations.
- If you do not register for the mock examination, your CASS mark will be incomplete; and you will not be resulted.
- The internal mock examination is administered by INTEC College in **August/September**.
- The registration closing date for the mock examination will be in **February**. You may visit the College's website (www.intec.edu.za) or you may contact a Student Consultant to confirm the closing date.
- Examination venues will be provided in major centres in each province. Special arrangements cannot be made for learners who live on the outskirts of major centres.
- **Examination fees are excluded from your enrolment fees.** These examination fees are **R450 per subject** and are subject to change. Examination fees are payable upon registration for the Mock Examination, which closes in February.
- **You will be examined and assessed on prescribed literature for all languages that you select. Prescribed textbooks and additional study aids for prescribed literature are NOT included in the course. You will have to source and purchase prescribed literature textbooks and additional study aids from external suppliers and publishers.**
- The College will issue you with a progress report for the mock examinations.

Minimum pass requirements

- You need to complete all the assessment requirements for 7 subjects, 4 of which are compulsory subjects, and are called fundamentals. The other 3 subjects are called electives.
- The Fundamentals are: A Home Language, A First Additional Language, Life Orientation, Mathematics or Mathematical Literacy.
- You need to obtain 40% for 3 subjects, one of which must be a Home Language. The other 2 can be any other 2 subjects.
- You will be required to obtain 30% for 3 other subjects.

In summary: You need to pass 3 subjects with 40% (of which one must be a Home Language) and 3 with 30%. You may obtain less than 30% for the 7th subject, but all assessments, including all Continuous Assessment Tasks (CASS) and examinations, must have been written for this subject.

National Senior Certificate

Repeat Learners for Grade 12

Do you need credits in order to obtain your National Senior Certificate because you did not meet the minimum pass requirements in previous examination sittings? Did you complete the CASS (continuous assessment) component for all the subjects for which you have written the final external Grade 12 examinations?

You can enrol for the subjects that you wish to repeat without having to re-do the CASS component.

Continuous Assessment

Your continuous assessments (CASS) marks are valid for 2 years from the date that you first wrote the final National Senior Certificate Grade 12 examinations for specific subjects. This means, that you do not have to re-do the CASS component of the subjects that you need to repeat, if you do so within two years of having written the first examinations for these subjects. You need to only re-write the final external examinations for these subjects. However, if you do not rewrite these subjects within the two years, you have to re-do the CASS component for these subjects as well.

Entrance Requirements

An official Grade 12 Statement of Results confirming the results for the subjects for which you want to enrol.

Course Duration

The study period may range from 12 months to 24 months, depending on the number of subjects that you wish to repeat.

Subject Selection

Subjects are available in English only.

You may only select subjects that you have already studied in Grade 12 (for which you have a CASS mark), and for which you wrote the external final National Senior Certificate Grade 12 examinations.

Turn to page 21 and 22 for the subject list.

Examinations

- If you wrote the National Senior Certificate examinations administered by the Department of Basic Education, you **have to ensure that you register** to re-write the subjects for which you did not meet the pass requirements with your previous High School, or an examination centre for part-time NSC Grade 12 repeat candidates **before 15 March**, in order for you to write during the October / November final external National Senior Certificate Grade 12 examinations.
- The examination fees for final external examinations will be determined by the examination venue or your previous High School at which you will write the external examinations.
- **You will be examined on prescribed literature for the language subjects that you need to repeat. Prescribed textbooks and additional study aids for prescribed literature are NOT included in the course. You will have to source and purchase prescribed literature textbooks and additional study aids from external suppliers publishers. You also need to make sure that the prescribed books on which the examinations will be set have not changed since the last time you wrote the examinations for the language subjects that you are rewriting.**
- Umalusi will issue you with the National Senior Certificate once you have met the minimum pass requirements. Turn to page 19 for the minimum pass requirements for a National Senior Certificate.

National Senior Certificate

Minimum Higher Education Admission Requirements

Higher Certificate

The minimum admission requirement is a National Senior Certificate with a minimum of 30% in the language of learning and teaching of the Higher Education Institution at which you wish to pursue your studies. NB: One of the minimum requirements for obtaining a National Senior Certificate is a minimum achievement rating of 3 (Moderate achievement, 40 - 49%) in a Home Language.

The Higher Education Institution may have requirements, **in addition** to the minimum requirements for the National Senior Certificate, that you may have to fulfil for the field study that you wish to pursue. You may have to have a certain combination of recognised NSC subjects, and levels of achievement in those subjects, as determined by the Higher Education Institution of your choice, before being considered for further studies at a Higher Education Institution.

Diploma

The minimum admission requirement is a National Senior Certificate with a minimum of 30% in the language of learning and teaching of the Higher Education Institution at which you wish to pursue your studies. This must be coupled with an achievement rating of 3 (Moderate Achievement, -40-49%) or better, in four (4) recognised NSC 20 credit subjects.

NB: One of the minimum requirements for obtaining a National Senior Certificate is a minimum achievement rating of 3 (Moderate achievement, 40-49%) in a Home Language.

The Higher Education Institution may have requirements, **in addition** to the minimum requirements for the National Senior Certificate, that you may have to fulfil for the field of study that you wish to pursue. You may have to have a certain combination of recognised NSC subjects, and levels of achievement in those subjects, as determined by the Higher Education Institution of your choice, before being considered for further studies at a Higher Education Institution.

Bachelor's Degree

The minimum admission requirement is a National Senior Certificate with a minimum of 30% in the language of learning and teaching of the Higher Education Institution at which you wish to pursue your studies. This must be coupled with an achievement rating of 4 (Adequate Achievement, 50-59%) or better, in four (4) subjects chosen from the recognised 20 credit NSC subject designated list.(Below)

The Higher Education Institution may have requirements, **in addition to** the minimum requirements for the National Senior Certificate, which you may have to fulfil for the field of study that you wish to pursue. You may have to have a certain combination of recognised NSC subjects, and levels of achievement in those subjects, as determined by the Higher Education Institution of your choice, before being considered for further studies at a Higher Education Institution.

20- credit NSC Subjects (** Subjects not offered at INTEC College)

Accounting	Information Technology **
Agricultural Science	Languages
Business Studies	Life Sciences
Consumer Studies **	Mathematics
Dramatic Arts **	Mathematical Literacy
Economics	Music **
Engineering Graphic & Design **	Physical Sciences
Geography	Religion Studies **
History	Visual Arts **

National Senior Certificate

Subjects Selection for Grade 10,11 and 12

Career Choices

If you have decided upon a career path in one of the following fields, you may register for subjects from the following proposed lists:

SUBJECTS ARE NOT OFFERED IN AFRIKAANS ON THE NATIONAL SENIOR CERTIFICATE (GRADE 10, 11 AND 12). SUBJECTS ARE IN ENGLISH ONLY.

LEARNING FIELDS	ENGLISH SUBJECTS	REQUIREMENTS
SCIENCE	2 Languages Mathematics Life Orientation Physical Sciences Life Sciences Geography	You must register for a total of 7 subjects and at least one language must be a Home Language.
AGRICULTURE	2 Languages Mathematics Life Orientation Agricultural Sciences Physical Sciences And/Or Life Sciences And/Or Geography	You must register for a total of 7 subjects and at least one language must be a Home Language.
HUMAN AND SOCIAL STUDIES	2 Languages Mathematics Or Mathematical Literacy Life Orientation Geography History Life Sciences	You must register for a total of 7 subjects and at least one language must be a Home Language.
BUSINESS COMMERCE AND MANAGEMENT STUDIES	2 Languages Mathematics Or MatheMatical Literacy Life Orientation Accounting Business Studies Economics	You must register for a total of 7 subjects and at least one language must be a Home Language.

Please choose your subjects from the table below:
SUBJECTS ARE NOT OFFERED IN AFRIKAANS ON THE NATIONAL SENIOR CERTIFICATE (GRADE 10, 11 AND 12). SUBJECTS ARE IN ENGLISH ONLY.

LEARNING FIELDS	ENGLISH SUBJECTS	REQUIREMENTS
GROUP A		
COMPULSORY SUBJECTS: LANGUAGES	English Home Language (First Language) English First Additional Language (Second Language) Afrikaans Huis Taal (Eerste Taal) Afrikaans Eerste Addisionele Taal (Tweede Taal) Mathematics OR Mathematical Literacy AND Life Orientation	Two languages need to be chosen. At least one language must be a home language. Prescribed literature, textbooks are not provided by the College and will have to be purchased. Choose either Mathematics OR Mathematical Literacy. You will require a Scientific non-programmable calculator for Mathematics and Mathematical Literacy.
GROUP B		
BUSINESS, COMMERCE MANAGEMENT STUDIES AND SERVICES	Accounting Economics Business Studies	
HUMAN AND SOCIAL STUDIES AND LANGUAGES	Geography History English Home Language (First Language) English First Additional Language (Second Language) Afrikaans Huis Taal (Eerste Taal) Afrikaans Eerste Addisionele Taal (Tweede Taal)	Choose a language from this group only if it is not already chosen from Group A.
PHYSICAL, LIFE AND AGRICULTURAL SCIENCES	Agricultural Sciences Physical Sciences Life Sciences	

International General Certificate of Secondary Education (IGCSE):

IGCSE is a certificate that is equivalent to the South African Grade 10 and Grade 11. It is also internationally recognised as equivalent in standard to the British GCSE and International GCE O-level (Ordinary level) examinations.

Entrance Requirements

You must have completed Grade 9 or an equivalent qualification.

Selection Process

Your choice of subjects is crucial if you want to study further. You have to ensure that you choose subjects that will allow you entrance to the course that you wish to study at the tertiary institution of your choice.

Course Duration

The duration of your programme will be 24 months.

Students Assessment

Continuous assessment through written assignments.

Examination Information

- Examinations are conducted in June and November of each year, depending on your subject selection.
- Examination registration closing dates are early February and late July.
- Examination Fees: Please contact INTEC College to confirm the examination fees.
- Examinations are conducted at various examination venues in South Africa.
- International learners will need to liaise with INTEC College Examinations Department, and with a CIE venue in the country where they reside, to make the necessary arrangements for the examinations that they wish to write.

Grading

Grades will be awarded on one of seven levels (A to G) in each subject. The Highest Grade is Grade A.

IGCSE certificates list only results in all subjects in which the student has attained a Grade G or better.

CIE does not combine the grades on one certificate for subjects written during separate sessions. For example: if you write 3 subjects during the June examination session and 4 subjects during the October / November examination session, you will receive 2 SEPERATE certificates for the subjects written in each of these sessions. Candidates who fail to achieve the minimum satisfactory standard of work in a subject, will not be given a grade in that subject.

If you offer a subject on core level, you cannot obtain a grading higher than a C symbol. The **core level** is intended for students who do not wish to continue with specific courses at tertiary institutions. Should you wish to continue with higher grade studies or professional training, you must take your subjects on the **extended level of IGCSE**.

Some subjects do not allow you to choose between either the core or the extended level.

INTEC College only offers the **Extended Syllabus**.

Subject Choice

* Afrikaans First Language is NOT offered on IGCSE level.

To obtain the full IGCSE Certificate, you must pass 7 subjects; at least 1 from each of the 5 groups listed below. Two languages must be chosen from Group 1; One must be a First Language and the other a second Language.

Group 1:

- English 1st Language (HIGCSE material used)
- English 2nd Language
- Afrikaans 2nd Language (HIGCSE material used)

Group 2:

- Development Studies
- Geography

Group 3:

- Biology

Group 4:

- Mathematics

Group 5:

- Business Studies
- Accounting

AS Level (Advanced Subsidiary)

The international AS (Advanced Subsidiary) Level is a qualification that is offered by Cambridge International Examinations (CIE). It is a qualification that enjoys widespread international recognition, with syllabi that have been specifically created for an international audience. It is recognised by universities as equivalent in value to UK AS Levels. A combination of AS Level subjects will, upon application to the relevant statutory bodies, give a learner a qualification equivalent to Grade 12.

Entrance Requirement

An International General Certificate of Secondary Education.

Course Duration

The duration of the course will be 24 months, depending on the number of subjects selected.

Student Assessment

Continuous assessment through written assignments.

Examination Information

- Examinations are conducted in October/November each year.
- Depending on the subject selection, examinations are also conducted during June of each year.
- Please bear in mind, that the CIE releases their October/November results in the month of January of the following year. This may impact on your registration for a course at a tertiary institution, if the closing date for registration at that institution is before the CIE releases their results. You may then have to consider writing your examinations during the June of the previous year instead of October/November.
- If you are a learner who wants to obtain an A Level for a subject, and you want to first write and pass the AS Level examination, and then the A2 examination for that subject, you will have to write the A2 examination no longer than 13 months after the AS Level examination was written.
- Examination registration closing date is during February.
- Examination Fees: Please contact INTEC College to confirm the examination fees.
- Examinations are conducted at examination venues in South Africa that will be identified by INTEC College.

- International learners will need to liaise with the INTEC College Examinations Department and with a CIE venue in the country where they reside, to make the necessary arrangements for the examinations that they wish to write.

Grading

- A pass mark for an AS level subject is a Grade A to E (Grade A being the highest grade, and Grade E being the lowest grade). An 'ungraded' result indicates that the learner has failed to meet the standard required for a pass on the AS Level.
- CIE does not combine grades on one certificate for subjects written during separate sessions. For example: If you write 3 subjects in the first year of enrolment of the course, and 2 subjects in the second year of enrolment, you will receive two SEPARATE certificates for the subjects written during the two examination sessions.

Subject Selection and Subject combinations for further studies in South Africa

The marks that you obtain for the subjects that you will be studying, will determine the number of subjects that you will require on the IGCSE and AS Level for it to be considered for Grade 12 (Matric) equivalency. What follows is an explanation of combinations of IGCSE and AS Level subjects, and grades that will qualify for Grade 12 equivalency consideration.

Minimum requirements to obtain an Ordinary Matric pass

Should you wish to continue your studies at any other institution that is not a university; you will have to establish whether the institution will accept the combinations described below, and its South African equivalency, as an entrance requirement.

You have to pass 5 subjects: 3 IGCSE subjects with a (Grade A to C) and 2 AS Level subjects at least (Grade E) or 2 HIGCSE (Grade 1- 3) if you have already completed it in 2010 or previous examinations.

OR

You have to pass 7 subjects: 5 IGCSE subjects with a (Grade A to E) and 2 AS Level subjects at least (Grade E) or 2 HIGCSE (Grade 1- 3) if you have already completed it in 2010 or previous examinations.

A first language, must be chosen when selecting your subjects.

A pass in Developmental Studies on IGCSE level, will NOT be considered as a subject credit when applying to the South African Qualification Authority (SAQA) for an equivalency certificate.

SAQA will, upon application (done independently by the learners), issue a basic Grade 12 equivalent certificate, if one of the required combinations described on page 26 is fulfilled. The combinations and grade achievement described on page 26 will not qualify you for a matriculation exemption certificate, which is required if you want to continue your studies at University.

Contact details:

SAQA foreign Qualifications Advisory Services: 021 - 431 5070.

Matriculation Exemption

You MUST establish what the entrance requirements are for the field of study that you want to pursue BEFORE making your subject selection. It is also important to confirm with the institution, at which you want to study, what grades or symbols need to be obtained in the required subjects, in order to be considered for acceptance. Many universities work on a point system that is based on the grades/symbols obtained for subjects. The options below are a merely a guideline. Each University, along with their faculties, determines their own entrance requirements. There are also annual changes to these requirements, and you MUST therefore consult the University of your choice PRIOR to enrolling for this qualification.

You have to pass 5 AS Level subjects with a Grade A to C.

OR

Pass 4 AS Level subjects (Grade A to C) and 1 IGCSE subject (Grade A to C). The 4 AS Level subjects MUST be selected from the 4 different groupings.

A first Language at AS Level, must be chosen when selecting your subjects.

A pass in Developmental Studies on IGCSE level, will NOT be considered as a subject credit when applying to Higher Education South African (HESA) for a matriculation exemption certificate.

- AS Level subjects must be selected from the required number of subject groupings. See subject offering list.
- One of the requirements to qualify for a FULL MATRICULATION EXEMPTION (upon application to the relevant statutory body), is the offering of a First Language at AS Level AND a Second Language at AS Level. In other words, you MUST select a First AND a Second Language from the subject groupings.
- Learners who meet the grade requirements and the selection of the subjects from the required subject groupings, but have a First language ONLY, i.e. they don't have a Second language, will qualify for a CONDITIONAL MATRICULATION EXEMPTION only.
- A conditional exemption is valid for 5 years.
- In order for you to qualify for a matriculation exemption, you have to meet the necessary requirements within TWO examination sittings.

Application to HESA for a matriculation exemption certificate has to be made by the learner independently. A matriculation exemption certificate will allow access to further study at a university. However, acceptance to a faculty or course, is subject to the entrance requirements set by the University.

HESA Matriculation Board contact number: 010 - 591 4401/2

Mathematics

- You have to two write two papers to obtain AS-level Mathematics. As an INTEC student you have the option of choosing to write two papers from the following: Pure Mathematics 1; Pure Mathematics 2 and Probability and Statistics.
- If you only want to obtain an AS-level for Mathematics, and you have no intention of continuing with Mathematics to obtain an A-level, then you may opt to write the examination for Pure Mathematics 1 and Pure Mathematics 2. However, if your intention is to obtain an A – level, you must take the Pure Mathematics 1 and Probability and Statistics option. This will mean that you will only have to write two more papers in order to obtain an A level qualification in Mathematics.
- No more than 13 months may elapse between the first AS level examination sitting and the second A2 examination sitting if you wish to obtain an A –level in a particular subject, and you want to do obtain an A level in stages instead of obtaining it in one examination sitting.

Subjects Groupings:

- You MUST select five different subjects from 4 different groupings.
- One subject MUST be selected from Group I.
- One subject MUST be selected from Group II.
- The other three subjects MUST be selected from at least two of the three groups: (Groups III, IV and V).

Group I

English Language

Group II

Afrikaans Language

Group III

Mathematics

Group IV

Geography

Economics

History

Mathematics (if not selected in group III)

Group V

Accounting

Business Studies

Mathematics (if not selected in group III or IV)



From the Principal's desk

Take your next step now!

Follow through on your decision to enhance your life and your future prospects by enrolling in INTEC's High School course today!



Why study with us?

- Quality study material designed specifically for home-study.
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- Affordable, easy payment options.
- Ongoing study support and attention from qualified tutors.

Umalusi Accreditation

INTEC College (Pty) Ltd has been awarded provisional accreditation by Umalusi. Umalusi is the Council for Quality Assurance in General and Further Education and Training in South Africa

- see www.umalusi.org.za

Employers are legally permitted to claim from the Skills Levy Fund for investing in their employees' education, and are required to quote the following Provisional Accreditation No.: FET 00037 PA.

DHET Registration

INTEC College (Pty) Ltd has been granted provisional registration by the Department of Higher Education and Training as a private FET College, until 31 December 2014.

Provisional registration No. 2008/FE07/025 - see www.dhet.gov.za. For further information please refer to our website: www.intec.edu.za

INTEC College (Pty) Ltd is committed to meeting legislative requirements regarding accreditation and registration of private education and training providers in South Africa.

Wishing you every success in your studies and your future!

Phillip Slatter

Phillip Slatter
INTEC College Principal



go to: www.intec.edu.za or email: info@intec.edu.za

Call a Student Consultant:

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NAMIBIA	Tel: (+264) 61 308-834	Fax: (+264) 61 308-691
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INTEC College (PTY) LTD FET 00037 PA is a member of both the National Association of Distance Education Organisations in South Africa (NADEOSA) and the Association of Private Providers of Education, Training and Development (APPETD).

INTEC is a Registered Credit Provider: NCRCP 2325

