Registration for 2012 Department of Education NSC Grade 12 examinations

January 2012

Dear Learner

Please take note of the important information contained in the tables below. This will help you through the process of registering for external Grade 12 National Senior Certificate (NSC) examinations which will be written in October/November 2012.

**Important** – registration for internal examinations (including controlled tests, midyear and mock exams) with the College is a separate process from registration for external exams with the Department of Education (finals).

**INTERNAL** exam registration cut-off date is 20 February 2012 – use the form entitled “Invitation to 2012 Controlled Test/Examination Sessions: Grade 12” found on the website.

**EXTERNAL** exam registration cut-off date is 29 February 2012 – follow procedures laid out in this document.

For enquiries about the following procedures please contact Dylan Frost on 021 417 6853 or 072 969 7381.
<table>
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<tr>
<th>IMPORTANT information for learners in ALL PROVINCES</th>
<th>DEADLINE FOR REGISTRATION – external examinations</th>
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<tr>
<td>Registration closing date: <strong>29 February 2012</strong> (all provinces).</td>
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<tr>
<td>We strongly urge you to <strong>register early</strong> as venues fill up quickly especially in larger cities.</td>
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<td>Please ensure that you inform Intec College of your registration venue by completing and returning the reply form that is on page 7 of this document.</td>
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**EXAMINATION ADMINISTRATION FEE – external examinations**

The examination fee for the subjects for which you wish to register must be paid to the examination centre **on the day that you register**, unless otherwise negotiated with the examination centre. The examination centre will determine the fee per subject (to a maximum of R350 per subject) for the administration of the external Grade 12 NSC examinations.

**WHAT TO TAKE WITH YOU WHEN YOU REGISTER**

Subject repeaters with valid CASS/SBA mark:
- Original and a certified copy of NSC Grade 12 statement of results (original to produce for the registering officer, and a certified copy to attach to your other registration documents)
- Certified copy of ID
- Intec student number
- Black pen

First-time NSC Grade 12 candidates:
- Original and a certified copy of your official NSC Grade 10 and 11 reports (original to produce for the registering officer, and a certified copy to attach to your other registration documents)
- Letter 1 – from Intec College stating we will conduct the CASS/SBA for the subjects for which you are enrolled and forward these marks to the provincial Department of Education (“Letter 1” on this website)
- Letter 2 – from Intec College confirming you are enrolled in 2012 for NSC Grade 12 and stating your subjects (call 021 417 6853 with your student number to request “Letter 2”)}
- Certified copy of ID
- Intec student number
- Black pen
### Western Cape

<table>
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<tr>
<th>Registration window: 27 - 29 February 2012 08:00-16:00</th>
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<tbody>
<tr>
<td>Register in person at: ICG House, 130 Strand Street, Cape Town, 8001. Tel: 0860 313131</td>
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<tr>
<td>Only learners who live <strong>more than 160 km</strong> from Cape Town may request registration forms by email. Please contact 021 417 6853 to request a form. Complete and fax the form with accompanying documents to 086 510 7788 by <strong>29 February 2012</strong>. The original form and documents must be returned by <strong>9 March 2012</strong> by courier/fast mail to Dylan Frost, ICG Exams Department, 130 Strand Street, Cape Town, 8001.</td>
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### Eastern Cape

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<thead>
<tr>
<th>Identify from the list below, your nearest Eastern Cape Department of Education District Office where you will go to complete your exam registration form. We strongly recommend phoning the office and setting up an appointment to go and register. If you are in an outlying area please see <a href="http://www.ecdoe.gov.za/district-offices">http://www.ecdoe.gov.za/district-offices</a> to locate your nearest district office, or contact 021 417 6853.</th>
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<td>Eastern Cape Department of Education requests that you go to register from early January 2012 and ensure that you have registered by the end of February 2012.</td>
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</table>

**EAST LONDON DISTRICT**
- Exams contact: Mrs Mniki
- Tel: 043 760 0542
- Physical Address: Dr WB Rhubusana Building, Nu 1, Mdantsane, 5219

**PORT ELIZABETH DISTRICT**
- Exams contact: Mr Kani
- Tel: 041 403 4400/4411
- Physical Address: Ethel Valentine Building, No 5, Sutton Road, Sidwell, 6056

**MTHATHA DISTRICT**
- Exams contact: Miss Ncoyini
- Tel: 047 502 4272/4270
- Physical Address: Corner Leeds & Owen Street, Border Sgcawu Building, Umtata, 5099

**KING WILLIAM'S TOWN DISTRICT**
- Exams contact: Mr Dywili
- Tel: 040 609 8818
- Physical Address: 2nd Floor, Global Life Building, Circular Drive, Bisho, 5605
### Eastern Cape

**STERKSPRUIT DISTRICT (Aliwal North)**
- Exams contact: Mr Maduka
- Tel: 051 611 0052
- Physical Address: Benson Bale College, Sterkspruit, 9762

**QUEENSTOWN DISTRICT**
- Exams contact: Mrs Senekal
- Tel: 045 858 8900/8780
- Physical Address: 2 Limpopo Drive, Homestead, 5360

**GRAHAMSTOWN DISTRICT**
- Exams contact: Mr Selana
- Tel: 046 603 3299/3200
- Physical Address: Corner St Aidens Avenue & Milner Street, Grahamstown, 6139

### Kwazulu-Natal

**Repeater NSC Grade 12 candidates:** go to your former high school to register.

**First-time NSC Grade 12 candidates or those who cannot write at their former high school** may register at one of the following exam centres closest to you. Please contact 021 417 6853 if you live too far away to register at these locations.

**Nongoma**
- Mtubatuba Education District
- Exams contact: Mr Siyaya
- Tel: 035 5739662

**Durban**
- Christian High School, 50 Sydney Rd, Umbilo, Durban, 4001.
- Exams contact: Mr Mthembu
- Tel: 031 304 4566

**Pietermaritzburg**
- Contact 021 4176853

**Port Shepstone**
- Contact 021 4176853
### Free State

Register at a high school of your choice pending the availability of space at that school. Please contact 021 417 6853 if you have approached several schools without success.

You may also register at one of the following schools if they are closest to you:

**Kroonstad**  
Afrikaanse Hoerskool Kroonstad, Du Toit Street, Kroonstad, 9499  
Exams contact: Mr Janse Van Rensburg  
Tel: 056 212 3159

**Bloemfontein**  
Hoërskool Bloemfontein, Gladstone Rd, Bayswater, Bloemfontein, 9301  
Exams contact: Ms E Claassen  
Tel: 051 433 1613

### Gauteng

Identify your nearest Examination Centre from the list below and go there to register. We strongly recommend phoning the Examination Centre and setting up an appointment to go and register.

**Soweto**  
Chiawelo Adult Centre (Soweto), 1926B Mabalane Road, Senaoane, PO Tshiawelo, 1818.  
Exams Contact: Enos  
Tel: 011 986 1272

**East Rand**  
ERCEP Centre, 11 Van Jaarsveld Road, Eastleigh, Edenvale, 1609. Tel: 011 4523366

**Pretoria**  
Ed-U-College, 169 Jacob Mare Street, between Paul Kruger street & Bosman Street, Tshwane, 0002. Tel: 012 323 0413

**West Rand**  
Florida Adult Centre is the venue but you will register through District Office 12, 20 Madeline Street, Florida, 1709  
Exams Contact: Colla  
Tel: 011 8315408

**Sandton**  
Contact 021 417 6853

**Johannesburg city**  
Contact 021 417 6853
### Limpopo

Identify your nearest Limpopo Department of Education district office from the list below. The district office will direct you to an appropriate examination venue where you will need to go and register.

1. CAPRICORN (Mokopane) (015) 633 9500
2. SEKHUKHUNE (Polokwane) (015) 633 7154/9700
3. WATERBERG (Modimolle) (014) 718 1500
4. MOPANI (Tzaneen, Palaborwa) (015) 812 3770
5. VHEMBE (Musina) (015) 962 1331/2886

### Mpumalanga

Register at a high school of your choice pending the availability of space at that school. Please contact 021 417 6853 if you have approached several schools without success.

You may also register at the following college if it is closest to you:

Nelspruit Private College, 16 Drysdale Street, Nelspruit, 1201.
Exams contact: Mr Pitallo
Tel: 013 753 3258

### North West

Register at a high school of your choice pending the availability of space at that school. Please contact 021 417 6853 if you have approached several schools without success.

You may also register at the following school if it is closest to you:

Rustenburg College, Oom Paul Skool, 42 Lucas Street, Rustenburg, 0300.
Exams contact: Mrs Labuschagne
Tel: 072 9011169

### Northern Cape

Register at a high school of your choice pending the availability of space at that school. Please contact 021 417 6853 if you have approached several schools without success.
Reply Form

NSC Grade 12 External Examination Registration – 2012

Student Name: _________________________________________________

Student Surname: ________________________________________________

Student no.: ____________________________________________________

Tel no.: _________________________________________________________

Province: _______________________________________________________

Exam centre/school where registered: _________________________________

Exam centre no.: _________________________________________________

Subjects for which you registered: __________________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________

Signature: ___________________  Date: ___________

Please return by 30 March 2012 to fax 086 510 7788 or email
highschoolexams@icg.edu.za