Bookkeeping
INTRODUCTION

NATIONAL QUALIFICATIONS
National Certificate: Bookkeeping
NQF L3 SAQA ID 58375
Further Education and Training Certificate:
Bookkeeping NQF L4 SAQA ID 58376
National Diploma: Technical Financial Accounting
NQF L5 SAQA ID 36213
National Diploma: Financial Accounting
NQF L6 SAQA ID 20366
National Certificate: Public Sector Accounting
NQF L4 SAQA ID 20352
National Diploma: Public Sector Accounting
NQF L5 SAQA ID 20353
ICB Skills Programmes

BOOKKEEPING
Certificate: Bookkeeping
Higher Certificate: Bookkeeping
Diploma: Bookkeeping

INTEC’S SHORT COURSES IN BOOKKEEPING
INTEC Bookkeeping I Short Course Certificate
INTEC Bookkeeping II Short Course Certificate

INTEC’S COMPUTERISED COURSES:
INTEC Bookkeeping with Pastel Professional Certificate
INTEC Pastel Accounting Short Course Certificate

Programme Types offered at INTEC College

NQF
National Qualifications are credit-bearing qualifications registered on the NQF (National Qualifications Framework) and accredited by a Quality Assurance Body, such as a SETA (Sector Education and Training Authority). A skills programme is an accredited component of a national qualification.

Agent Programmes are programmes for which INTEC offers tuition, but where INTEC does not issue the final certificate. The Agent body issues the final certificate and manages the final examinations.

INTEC Programmes are INTEC’s own programmes that are not linked to the NQF and are not credit-bearing. However, they are in high demand and carry the approval of the INTEC Academic Board. INTEC Programmes fall into FIVE categories:

• INTEC Career Programmes are INTEC’s own programmes that are designed to teach you the skills and knowledge to succeed in a particular career.
• INTEC Career Booster courses are continuous professional development (CPD) short courses that help you add to your current professional knowledge in a particular field, and hence boost your abilities within your career.
• INTEC Career Starter courses are short courses that introduce you to a particular field or career, and that offer you the opportunity to explore an interest or a skills set without having to enrol on a full programme.
• INTEC Job Creator courses are designed to refine your skills in a particular field of interest; to teach you how to make a living from a particular skill, interest or hobby, and to help you start your own business.
• INTEC Self-Enrichment courses are offered for self-enrichment purposes. They will add value to your experience of life in a particular chosen field of interest.

No matter what industry you look at, they have one thing in common – they all need bookkeepers. So, whether you dream of working in the finance department of a blue-chip company or you see yourself flying solo contracting out your specialised bookkeeping skills to other small businesses, a bookkeeping qualification will help you reach your goal.
The ACP takes you through 12 learning areas (subjects) and successive levels of bookkeeping and accounting. You can progress from a Certified Junior Bookkeeper up to a Certified Financial Accountant.

ICB graduates are recognised by the International Association of Bookkeepers, the Southern African Institute of Business Accountants, the South African Institute of Tax Practitioners, the Association of Chartered Certified Accountants (ACCA) and the Chartered Institute of Management Accountants (CIMA).

If you graduate through the ICB’s Accounting Certification Programme (ACP), you can study further to become a chartered certified accountant through ACCA or become a management accountant through CIMA.

The ICB also has close links with the South African Institute of Tax Practitioners (SAIT), which looks after the interests of tax practitioners and specialists.

The ICB also works closely with the people at Pastel Accounting and Pastel Payroll, whose universally popular software is available free to all ICB Junior Bookkeepers. Plus if you’re an appropriately qualified ICB member, you may register with the Southern African Institute of Business Accountants (SAIBA), as an accounting officer for close corporations.

THE ACCOUNTING CERTIFICATION PATH

Certified Junior Bookkeeper

Certified Senior Bookkeeper

Certified Technical Financial Accountant

Certified Financial Accountant

ICB CONTACT DETAILS
The Institute of Certified Bookkeepers Ltd
Ground Floor
Birkdale House 2
River Park
Liesbeek Parkway
Mowbray 7700
Tel: +27 21 659 1300
Fax: +27 21 659 1301
Email: enquiries@icb.org.za
Web: www.icb.org.za

National Certificate: Bookkeeping
NQF L3 SAQA ID 58375

ICB Membership Designation: CJBIcb (SA)
Title with ICB Designation: Certified Junior Bookkeeper

Programme Type
The National Certificate: Bookkeeping is a National Qualification, accredited by FASSET SETA, through the ICB. The ICB is a quality assurance partner of FASSET SETA.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. No prior accounting knowledge needed. You must be at least 16 years of age.

Subjects/Learning areas
- Business Literacy
- Bookkeeping to Trial Balance
- Payroll and Monthly SARS Returns
- Computerised Bookkeeping*

*You will need access to a PC or a laptop for this subject.

Course Duration
You should be able to complete this course within 12 months.

Assessment and Exam Information
You are required to register directly with the ICB for exams. You are also required to submit assignments to the ICB for marking and pass them successfully. The assignments are in the form of a Portfolio of Evidence (PoE) and will be sent by the ICB to you after you have registered for your exams with the ICB. Exams are written in February, May, August and November. Please contact the ICB for further information on membership and exam registration. Please note that your enrolment with INTEC College does not include membership and exam fees.

Award
When you have successfully passed your exams in each learning area, the ICB will award you with an Achievement Certificate indicating your result. On successful completion of all learning areas in this qualification, your details will be uploaded onto the FASSET SETA database, and your National Certificate: Bookkeeping will be issued to you by the ICB.
Further Education and Training Certificate: Bookkeeping
NQF L4 SAQA ID 58376

Programme Type
The Further Education and Training Certificate: Bookkeeping is a National Qualification, accredited by FASSET SETA, through the ICB. The ICB is a quality assurance partner of FASSET SETA.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. No prior accounting knowledge needed. You must be at least 16 years of age. Exemption will be granted on previous subjects/learning areas completed.

Subjects/Learning Areas
- Bookkeeping to Trial Balance
- Payroll and Monthly SARS Returns
- Computerised Bookkeeping*
- Business Literacy
- Financial Statements
- Cost and Management Accounting

*You will need access to a PC or a laptop for this subject.

Course Duration
You should be able to complete this course within 18 months.

Assessment and Exam Information
You are required to register directly with the ICB for exams. You are also required to submit assignments to the ICB for marking and pass them successfully. The assignments are in the form of a Portfolio of Evidence (PoE) and will be sent by the ICB to you after you have registered for your exams with the ICB. Exams are written in February, May, August and November. Please contact the ICB for further information on membership and exam registration. Please note that your enrolment with INTEC College does not include membership or exam fees.

Award
When you have successfully passed your exams in each learning area, the ICB will award you with an Achievement Certificate indicating your result. On successful completion of all learning areas in this qualification, your details will be uploaded onto the FASSET SETA database, and your Further Education and Training Certificate: Bookkeeping will be issued to you by the ICB.

National Diploma: Technical Financial Accounting
NQF L5 SAQA ID 36213

Programme Type
The National Diploma: Technical Financial Accounting is a National Qualification, accredited by FASSET SETA, through the ICB. The ICB is a quality assurance partner of FASSET SETA.

Entrance Requirement
Grade 10 (Std. 8) or equivalent. No prior accounting knowledge needed. You must be at least 16 years of age. Exemption will be granted on previous subjects/learning completed.

Subjects/Learning areas
- Bookkeeping to Trial Balance
- Payroll and Monthly SARS Returns
- Computerised Bookkeeping*
- Business Literacy
- Financial Statements
- Cost and Management Accounting
- Income Tax Returns
- Business Law and Accounting Control

*You will need access to a PC or a laptop for this subject.

Course Duration
You should be able to complete this course within 24 months.

Assessment and Exam Information
You are required to register directly with the ICB for exams. You are also required to submit assignments to the ICB for marking and pass them successfully. The assignments are in the form of a Portfolio of Evidence (PoE) and will be sent by the ICB to you after you have registered for your exams with the ICB. Exams are written in February, May, August and November. Please contact the ICB for further information on membership and exam registration. Please note that your enrolment with INTEC College does not include membership or exam fees.

Award
When you have successfully passed your exams in each learning area, the ICB will award you with an Achievement Certificate indicating your result. On successful completion of all learning areas in this qualification, your details will be uploaded onto the FASSET SETA database, and your National Diploma: Technical Financial Accounting will be issued to you by the ICB.
Programme Type

The National Diploma: Financial Accounting is a National Qualification, accredited by FASSET SETA, through the ICB. The ICB is a quality assurance partner of FASSET SETA.

Entrance Requirement

Grade 10 (Std. 8) or equivalent. No prior accounting knowledge needed. You must be at least 16 years of age. Exemption will be granted on previous subjects/learning areas completed.

Subjects/Learning areas

• Bookkeeping to Trial Balance
• Payroll and Monthly SARS Returns
• Computerised Bookkeeping*
• Business Literacy
• Financial Statements
• Cost and Management Accounting
• Income Tax Returns
• Business Law and Accounting Control
• Corporate Strategy
• Management Accounting and Control Systems
• Financial Reporting and Regulatory Frameworks
• Accounting Theory and Practice

*You will need access to a PC or a laptop for this subject.

Course Duration

You should be able to complete this course within 36 months.

Assessment and Exam Information

You are required to register directly with the ICB for exams. You are also required to submit assignments to the ICB for marking and pass them successfully. The assignments are in the form of a Portfolio of Evidence (PoE) and will be sent by the ICB to you after you have registered for your exams with the ICB. Exams are written in February, May, August and November. Please contact the ICB for further information on membership and exam registration. Please note that your enrolment with INTEC College does not include membership and exam fees.

Award

When you have successfully passed your exams in each learning area, the ICB will award you with an Achievement Certificate indicating your result. On successful completion of all learning areas in this qualification, your details will be uploaded onto the FASSET SETA database, and your National Diploma: Financial Accounting will be issued to you by the ICB.

Programme Type

The National Certificate: Public Sector Accounting is a National Qualification, accredited by FASSET SETA, through the ICB. The ICB is a quality assurance partner of FASSET SETA.

Entrance Requirement

Grade 11 (Std. 9) or equivalent. No prior accounting knowledge needed. You must be at least 16 years of age.

Subjects/Learning areas

• Business Literacy
• Computerised Bookkeeping
• Public Accounting Administration
• Bookkeeping to Trial Balance

*You will need access to a PC or a laptop for this subject.

Course Duration

You should be able to complete this course within 12 months.

Assessment and Exam Information

You are required to register directly with the ICB for exams. You are also required to submit assignments to the ICB for marking and pass them successfully. The assignments are in the form of a Portfolio of Evidence (PoE) and will be sent by the ICB to you after you have registered for your exams with the ICB. Exams are written in February, May, August and November. Please contact the ICB for further information on membership and exam registration. Please note that your enrolment with INTEC College does not include membership and exam fees.

Award

When you have successfully passed your exams in each learning area, the ICB will award you with an Achievement Certificate indicating your result. On successful completion of all learning areas in this qualification, your details will be uploaded onto the FASSET SETA database, and your National Certificate: Public Sector Accounting will be issued to you by the ICB.
National Diploma: Public Sector Accounting
NQF L5 SAQA ID 20353

Programme Type
The National Diploma: Public Sector Accounting is a National Qualification, accredited by FASSET SETA, through the ICB. The ICB is a quality assurance partner of FASSET SETA.

Entrance Requirement
The National Certificate: Public Sector Accounting.

Subjects/Learning areas
• Business Law and Accounting Control
• Technical Public Accounting
• Cost and Management Accounting
• Financial Statements

*You will need access to a PC or a laptop for this subject.

Course Duration
You should be able to complete this course within 12 months.

Assessment and Exam Information
You are required to register directly with the ICB for exams. You are also required to submit assignments to the ICB for marking and pass them successfully. The assignments are in the form of a Portfolio of Evidence (PoE) and will be sent by the ICB to you. Exams are written in February, May, August and November. Please contact the ICB for further information on membership and exam registration. Please note that your enrolment with INTEC College does not include membership or exam fees.

Award
When you have successfully passed your exams in each learning area, the ICB will award you with an Achievement Certificate indicating your result.

1) Bookkeeping to Trial Balance Skills Programme
This skills programme introduces you to source documents, the rules of double entry, subsidiary journals, the general ledger, bookkeeping for the different inventory systems and bank and creditors reconciliations. The programme will provide skills for the Accounts Clerk (the individual that processes monthly financial transactions) and the Debtors and Creditors Clerk functions.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. You must be at least 16 years of age. No prior accounting knowledge needed.

2) Payroll and Monthly SARS Returns Skills Programme
This skills programme will introduce you to payroll and the Basic Conditions of Employment Act as well as basic business ethics. You will be able to complete the payroll function from the bookkeeping perspective. You will be able to complete the SARS payroll returns (EMP201, IRP 5, IT3a, and IRP501), and the VAT201 return.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. You must be at least 16 years of age. No prior accounting knowledge needed.

ICB Bookkeeping Skills Programmes

Programme Types
ICB Skills Programmes are short courses made up of credit-bearing unit standards. Skills programmes can be seen as “subjects” within a National Qualification.

Course Duration
You should be able to complete each skills programme within 12 months.

Assessment and Exam Information
You are required to register directly with the ICB for exams. You are also required to submit assignments to the ICB for marking and pass them successfully. The assignments are in the form of a Portfolio of Evidence (PoE) and will be sent by the ICB to you. Exams are written in February, May, August and November. Please contact the ICB for further information on membership and exam registration. Please note that your enrolment with INTEC College does not include membership or exam fees.

Award
When you have successfully passed the exams on your chosen learning area, the ICB will award you with an Achievement Certificate indicating your result.

1) Bookkeeping to Trial Balance Skills Programme
This skills programme introduces you to source documents, the rules of double entry, subsidiary journals, the general ledger, bookkeeping for the different inventory systems and bank and creditors reconciliations. The programme will provide skills for the Accounts Clerk (the individual that processes monthly financial transactions) and the Debtors and Creditors Clerk functions.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. You must be at least 16 years of age. No prior accounting knowledge needed.

2) Payroll and Monthly SARS Returns Skills Programme
This skills programme will introduce you to payroll and the Basic Conditions of Employment Act as well as basic business ethics. You will be able to complete the payroll function from the bookkeeping perspective. You will be able to complete the SARS payroll returns (EMP201, IRP 5, IT3a, and IRP501), and the VAT201 return.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. You must be at least 16 years of age. No prior accounting knowledge needed.
3) Computerised Bookkeeping Skills Programme*
It is essential that the Junior Bookkeeper be able to complete the monthly bookkeeping function on a computer. This programme will enhance competencies in Microsoft Excel and Pastel Accounting. You are required to submit an assignment completed in both Excel and Pastel.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. You must be at least 16 years of age. Computer Literacy is essential. No prior accounting knowledge needed.

*You will need access to a PC or a laptop for this skills programme.

4) Financial Statements Skills Programme
This learning area provides skills for the Senior Bookkeeper. It incorporates depreciable asset disposal, year-end adjustments, preparation and analysis of financial statements for sole proprietorship, partnerships, close corporations and companies. It includes a comprehensive study of cash flow statements.

Entrance Requirements
Grade 11 (Std. 9) or Skills programmes in Bookkeeping to Trial Balance, Payroll and Monthly SARS Returns, Business Literacy, or Certified Junior Bookkeeper.

5) Cost and Management Accounting Skills Programme
This programme completes the skills necessary for a Bookkeeper. You are introduced to the accounting for a manufacturing concern, break-even analysis, cost-volume-profit analysis, budgeting and standard costing, financial management and business ethics.

Entrance Requirements
Grade 11 (Std. 9) or Skills programmes in Bookkeeping to Trial Balance, Payroll and Monthly SARS Returns, Business Literacy, or Certified Junior Bookkeeper.

6) Income Tax Returns Skills Programme
This programme involves the study of taxation. You will be able to compute taxable income and tax payable for individuals and businesses, submit tax returns, acquire a working knowledge of estate duty and provide taxation planning advice to clients.

Entrance Requirements
Grade 12 (Std.10) with Accounting, or Skills programmes in Bookkeeping to Trial Balance, Payroll and Monthly SARS Returns, Business Literacy, Financial Statements, Cost and Management Accounting, or Certified Senior Bookkeeper.

7) Business Law and Accounting Control Skills Programme
This skills programme will teach you basic contract law, insolvency law, estate planning, internal auditing and computer auditing.

Entrance Requirements
Grade 12 (Std.10) with Accounting, or Skills programmes in Bookkeeping to Trial Balance, Payroll and Monthly SARS Returns, Business Literacy, Financial Statements, Cost and Management Accounting, or Certified Senior Bookkeeper.

8) Business Literacy Skills Programme
This skills programme is designed to equip you with the basic numerical and communication skills required to operate effectively in business.

Entrance Requirements
Grade 10 (Std. 8) or equivalent. You must be at least 16 years of age. No prior accounting knowledge needed.

9) Essential Business Finance Skills Programme
This skills programme is designed to equip you with the basic financial skills that will support any managerial role and allow you to manage the finances of a small or medium sized business using your basic skills in accounting, reporting, finance and costing.

Entrance Requirements
Grade 11 (Std. 9), NQF L3 or equivalent.
Description
Bookkeeping is about understanding how a business works and then providing accurate figures to measure performance. As a bookkeeper, you keep track of organisational spending by filing and recording accounts and records of business transactions. The Certificate: Bookkeeping supports the knowledge and practical skills required to perform the bookkeeping function effectively in the smaller to medium-sized business environment. This Qualification was developed in partnership with industry to meet specific needs and produce employable students with relevant skills in the field of Bookkeeping. The qualification furthermore supports access to further studies in this field.

Admission Requirements
Grade 11 (Std 8) or equivalent.

Duration
You should be able to complete this course within 18 months.

Certification
On successful completion of this course, you will receive a Certificate: Bookkeeping.

Career Opportunities
Students can pursue a career in:
• Bookkeeping
• Finance
• Accounting

Description
The Higher Certificate: Bookkeeping enables the relevant skills and competencies required to maintain and balance financial records for auxiliary accounts; maintain a full set of accounts including accounts payable and receivable, payroll, ledgers and budgets. It also teaches students how to prepare and maintain income, expense and balance sheet accounts, and to accumulate and report accounting data. The programme also focuses on the preparation of comprehensive statistical and financial reports and reconciliation of bank records. This Qualification was developed in partnership with industry to meet their needs and produce employable students with relevant skills in the field of Bookkeeping. The qualification supports further studies in the qualification stream for Bookkeeping.

Admission Requirements
Grade 12 (Std 10) or equivalent NQF 4 qualification or 2 years verifiable and relevant working experience.

Duration
You should be able to complete this course within 18 months.

Certification
On successful completion of this course, you will receive a Higher Certificate: Bookkeeping.

Career Opportunities
Students can pursue a career in:
• Bookkeeping
• Financial Accounting
Description
The Diploma: Bookkeeping supports the transfer of knowledge and skills in the areas of accounting, business economics, business calculations, office practice and management. In addition, the programme enhances competency in entrepreneurship, taxation, commercial law and auditing. These skills will enable the ability to handle financial bookkeeping professionally and in line with General Accepted Accounting principles.

Admission Requirements
Grade 12 (Std 10) or equivalent or 4 years verifiable and relevant working experience.

Duration
You should be able to complete this course within 24 months.

Certification
On successful completion of this course, you will receive a Diploma: Bookkeeping.

Career Opportunities
Students can pursue a career in:
• Accounting
• Bookkeeping

Course Overview
Bookkeeping remains one of South Africa’s most sought-after fields of interest, ranging over a number of subfields. In this course you will gain the basic knowledge of bookkeeping.

Programme Type
The INTEC Bookkeeping I Short Course Certificate is part of the INTEC Career Booster Series. The INTEC Bookkeeping I Short Course Certificate is an INTEC short course. This programme is approved by the INTEC Academic Board.*

Entrance Requirements
Grade 10 (Std. 8) or equivalent, or relevant work experience (3 years). Accounting knowledge up to the level of Trial Balance is essential.

Course Content
• Bookkeeping and Accounting I

Topics Covered
• The petty cash book
• Control accounts
• Creditors
• Bills of exchange
• Reconciliation of bank accounts
• Annual financial statements
• Year-end adjustments

Course Duration
You should be able to complete this course within 12 months.

Assessment and Exam Information
All assignments are optional, but you are required to write and pass 1 formal exam. Please note that exams are written in June and October of each year. You should complete an examination entry form and submit it to the College, together with the prescribed examination fee before the closing date for the next examination.

Award
On successful completion of this course, you will receive your INTEC Bookkeeping I Short Course Certificate.

* This programme does not lead to a qualification on the NQF.
Course Overview
After completing this Short Course you will be able to compile and interpret financial statements by applying the basic principles of accounting.

Programme Type
The INTEC Bookkeeping II Short Course Certificate is part of the INTEC Career Booster Series. The INTEC Bookkeeping II Short Course Certificate is an INTEC short course. This programme is approved by the INTEC Academic Board.*

Entrance Requirements
INTEC Bookkeeping 1 Short course certificate or equivalent.

Course Content
• Bookkeeping and Accounting II

Topics Covered
• Insurance claims
• Investment accounts
• Consolidated group statements
• Consolidated financial statements
• Valuating shares, business and leases
• Presenting information to management
• Year-end adjustments

Course Duration
You should be able to complete this course within 12 months.

Assessment and Exam Information
All assignments are optional, but you are required to write and pass 1 formal exam. Please note that exams are written in June and October of each year. You should complete an examination entry form and submit it to the College, together with the prescribed examination fee before the closing date for the next examination.

Award
On successful completion of this course, you will receive your INTEC Bookkeeping II Short Course Certificate.

* This programme does not lead to a qualification on the NQF.

Course Overview
With more and more entrepreneurs starting businesses across the country every year, the need for bookkeepers is constantly increasing. In this course you will gain the knowledge of bookkeeping and accounting, Pastel and how to start your own business.

Programme Type
The INTEC Bookkeeping with Pastel Professional Certificate is part of the INTEC Job Creator series. The INTEC Bookkeeping with Pastel Professional Certificate is an INTEC Certificate. This programme is approved by the INTEC Academic Board.*

Entrance Requirements
Grade 10 (Std. 8) or equivalent, or relevant work experience (3 years) and Accounting knowledge up to the level of Trial Balance; be computer literate and have access to a PC.

Course Content
• Bookkeeping and Accounting I
• Bookkeeping and Accounting II
• Bookkeeping and Accounting III
• Pastel Partner v.11*
• Start Your Own Small Business*
*These subjects are non-examinable.

Topics Covered
• Petty cash books
• Bills of exchange
• Annual financial statements
• Year-end adjustments
• Investment accounts
• Insurance claims
• Pastel Partner v.11
• Consolidated financial statements
• Consolidated group statements
• Presenting information to management
• Valuating shares, businesses and leases

* This programme does not lead to a qualification on the NQF.
Course Duration
You should be able to complete this course within 24 months.

Assessment and Exam Information
You are required to submit assignments for the non-examinable subjects to the College for marking and pass them successfully. You are also required to write and pass 3 formal exams. Please note that exams are written in June and October of each year. You should complete an examination entry form and submit it to the College, together with the prescribed examination fee before the closing date for the next examination.

Award
On successful completion of this course, you will receive your INTEC Bookkeeping with Pastel Professional Certificate.

Computer Requirements
You must have access to a PC or a laptop with the following specifications:
- Pentium III processor
- 130 to 256 MB RAM
- CD-ROM drive
- 16-bit sound card
- A Super VGA display monitor
- 4.5 Gig HDD space
- Windows Operating System 2000/XP
- Microsoft Office 2000/XP (optional)

The education version of Pastel Partner v.11 is yours to keep on completion of this course.
Award
On successful completion of this course, you will receive your INTEC Pastel Accounting Short Course Certificate.

Computer Requirements
You must have access to a PC or a laptop with the following specifications:

- Pentium III processor
- 128 to 256 MB RAM
- CD-ROM drive
- 16-bit sound card
- A Super VGA display monitor
- 4.5 Gig HDD space
- Windows Operating System 2000/XP
- Microsoft Office 2000/XP (optional)

The education version of Pastel Partner v.11 is yours to keep on completion of this course.
Take your next step now!
Follow through on your decision to enhance your life and your future prospects by enrolling in one of INTEC’s Bookkeeping courses today!

Why study with us?
• Quality study material designed specifically for home study.
• The freedom to study at YOUR pace, where and when it suits YOU.
• The widest range of courses for today’s world.
• Free consultations with INTEC’s career counselling and development specialists.
• Free study choice advice from INTEC’s Student Consultants.
• The convenience of online enrolment, contact and advice.
• Affordable, easy payment options.
• Ongoing study support and attention from qualified tutors.

Umalusi Accreditation
INTEC College (Pty) Ltd has been awarded provisional accreditation by Umalusi. Umalusi is the Council for Quality Assurance in General and Further Education and Training in South Africa: see www.umalusi.org.za
Umalusi Provisional Accreditation No.: FET 00037 PA.

DHET Registration
INTEC College (Pty) Ltd has been granted provisional registration by the Department of Higher Education and Training as a private FET College, until 31 December 2014.
Provisional registration No. 2008/FE07/025 - see www.dhet.gov.za. For further information please refer to our website: www.intec.edu.za
INTEC College (Pty) Ltd is committed to meeting legislative requirements regarding accreditation and registration of private education and training providers in South Africa.
Wishing you every success in your studies and your future!

Call a Student Consultant:

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<tr>
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<td>WELKOM</td>
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<td>NATIONAL CALL CENTRE</td>
<td>Tel: 0800 012 311</td>
<td>Fax: 0860 103 242</td>
</tr>
</tbody>
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